

WALLACE FIELDS INFANT SCHOOL PTA MEETING

Wednesday 4th November 2020 – Zoom 8pm

AGENDA

Attendees: Caroline Wilkie, Nicolette Dave, Sam Matthews, Jamie Hallums (Head Teacher), Megan Steeper (Teacher Rep), Julie Kingsley, Hilary Barker, Justine Berry, Sarah Crowther (Treasurer), Tracey Salmon

Apologies: Mary Studley

1) New committee/vacant position of secretary

We still do not have a secretary. Whilst the duties of chair are being absorbed by elected members of the committee, we really need a secretary to help with some tasks.

Action: Further advertisement in the newsletter. Email to parent contacts to recruit.

2) Treasurer's report

We currently have approximately £5500 in the bank.

This term we have made the following profit from a variety of activities:

- Pumpkin Trail £282.07
- Balloon Race c. £490
- Bag2School £150
 - Cheque not received.
 - **ACTION:** CW to follow up on cheque
- Lolly sales £147
- Uniform Sales £203

We expect to make the following from Cauliflower Cards

- Cauliflower cards c £600/£700,

3) New Ideas for spending from the school were introduced by Mr Hallums:

- Tonie boxes for listening to audio stories
- Purple Mash Annual Subscription
- Handwriting Reward Scheme Pencils
- Termly contribution to classroom resources as previously agreed by the PTA

It was agreed to fund the following items with show of hands:

- Tonie boxes x 2 £130, £100 worth of stories = £240
- Story Sacks Up to £500
 - **Action:** Caroline W to arrange
- Handwriting reward scheme pencils £105
- Purple Mash 50% of £800 annual renewal = £400
- Contribution to curriculum resources £700

Money has been set aside from last term's sponsored read for reading resources, Tonie boxes and Story sacks will be paid for from this money = £740

Total spending agreed at this meeting: £1905

Mr Hallums asked for direction from the committee as to what kind of items the PTA would like to fund. The committee agreed that a range of funding items was a good use of funds until such time as the school identify a bigger ticket item that is needed.

- Equipment indoor/outdoor
- Experiences curriculum related
- Books
- Workshops/specialist teaching.

The committee agreed it would be useful to poll the parent community to get their views.

Action: Caroline to create a google form to ask parents for input on spending.

Caroline Wilkie raised the opportunity of a £500 grant from Learning Through Landscapes available to school for Outdoor Equipment as well as a 2 hour free training session

Action: CW to provide school with details.

Outdoor equipment was discussed, to make the outdoor spaces more usable in the winter months especially in the current situation where we hope to use outdoor spaces more.

- Hanging tarp under the tree area
- Path to tree area for all weather
- Daily Mile Path around the field.

4) Feedback on sales of Lollies, Uniform, Pumpkin trail, Balloon Race

- Lolly sale, unexpectedly popular,
- Pumpkin Trail had great feedback, fun event, good model for future event.

- Uniform Sales – ran smoothly and school happy with Covid Secure procedure.
- Balloon race ongoing – made c. £500 – difficult to advertise during half term. Good profit, fun event for small effort.

5) PTA social v PTA events

PTA social now want to charge £12 a month for online volunteering rota and ticket sales. PTA event is free, but we would have to make the change and set it up.

Action: Caroline to check whether the volunteering system is similar to PTA Social.

6) Future events: Christmas Fair, Cauliflower cards, Wreath making workshop.

Christmas week events

There will be a week of Christmas events in school organization is being led by Nicolette Dave. This will comprise:

Crafts and fair games

Father Christmas message pre-recorded and played to all classes. There will be a story and teachers will ask the children for questions beforehand which FC will answer.

Film afternoon – on the day of Christmas lunch, with a snack.

The appropriate cost for all this was discussed. Film evening usually costs £5 per child. However children stay at school an extra hour.

A total requested donation from parents to cover all these events was suggested at £5/6, in expectation of all parents needing to save money

Action: ND to get costings for the activities and committee to agree on price.

Wreath Making Workshop

Will be offered by Jade Dodd, parent in reception. Boxes will be delivered with equipment and the presentation will be virtual. The PTA will get c. £5 per order.

Cauliflower Cards

All sorted and will soon arrive in school for distribution.

We discussed possible future events for Spring term:

- Easter trail
- Sponsored read/scoot/something else

7) AOB

Date of next meeting 12th Jan via zoom 8pm.