

KidsQuest at Wallace Fields Infant School

HOME – SCHOOL – KIDSQUEST – AGREEMENT

KidsQuest, parents/carers and other Schools using KidsQuest have a responsibility to ensure that arrangements are in place to ensure the safe collection of children from their schools to KidsQuest and collection from KidsQuest to home.

KidsQuest at Wallace Fields Infant School will;

- Inform *signposting schools of KidsQuest term dates and Inset Days
- Inform parents/carers and signposting schools if KidsQuest is closed unexpectedly e.g. adverse weather conditions
- Give an up to date register of children attending KidsQuest to signposting schools
- Ensure children attending KidsQuest are collected from their schools promptly

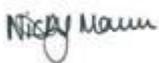
Signposting Schools (ie Schools other than WFIS whose children attend KidsQuest) will;

- Publicise and inform their parents/carers of the termly opening dates and times of KidsQuest including Inset Days and any alterations made throughout the term
- Provide a list of dates and times of their before and afterschool extra-curricular activities and names of children attending
- Monitor the children leaving at the end of the school day to ensure all children attending KidsQuest are gathered at the specified meeting point for collection
- Contact the parents/emergency contact if a child from their school who is expected to attend KidsQuest is not at the specified meeting point
- Be legally responsible for the children in their care until they have been collected by a member of KidsQuest staff

Parents of children attending KidsQuest at Wallace Fields Infant School will;

- Inform KidsQuest if their child is attending an extra-curricular activity ensuring KidsQuest are given name of activity with dates and times
- Inform KidsQuest if their child will not be attending their confirmed session
- Inform KidsQuest if their child is to be collected by someone other than specified parent/carer
- Inform KidsQuest of any changes to their contact details
- Ensure payment for sessions is made promptly

****A signposting school is a school (other than Wallace Fields Infant School) that publicises the KidsQuest Provision for use by that school's children***



Miss Nicky Mann
Co Head Teacher
Wallace Fields Infant School & Nursery



Mr Jamie Hallums
Co Head Teacher
Wallace Fields Infant School & Nursery